## **Algae-UK Membership Terms and Conditions**

The Algae-UK Network is a Network in Industrial Biotechnology and Bioenergy, a BBSRC NIBB, funded by a research grant awarded to Professor Saul Purton at University College London (grant code BB/S009825/1). It is one of six NIBB created to build interaction between industry and academia, support collaborative projects and enhance the UK Industrial Biotechnology Sector.

The Algae-UK Network executive group comprises of Professor Saul Purton, University College London (Network Director), Professor Michele Stanley at the Scottish Association of Marine Science (Co-Director macroalage), Professor Patricia Harvey at Greenwich University (Co-Director microalgae), Professor Anna Amtmann at the University of Glasgow (Co-Director cyanobacteria) and Dr Kirstin Covington at University College London (Network Manager). Further information on the Network governance can be found using the relevant links on the About page of the website: [link to website page].

Please read the terms and conditions below. By becoming a member, you accept these terms and conditions and agree always to act in accordance with them. If you do not agree to these terms, please do not register as a member. We also recommend that you read our privacy policy as well before registering. You can find it here [link to website]

If you have any concerns about membership terms and conditions please contact the Network Manager by email (email address) before completing your registration.

## 1. How to become an Algae-UK member

You can apply to be a member via the online form on the Algae-UK website [webpage link].

Please be aware that by signing up to the Network and sharing your personal data, you understand and agree that this data will be used for the purposes described in our privacy notice [link to privacy notice] and that it will be uploaded to the secure BBSRC NIBB extranet in line with BBSRC reporting and data collation requirements. We understand your information is valuable to you but we are also subject to the BBSRC data sharing policy <a href="http://www.bbsrc.ac.uk/web/FILES/Policies/data-sharing-policy.pdf">http://www.bbsrc.ac.uk/web/FILES/Policies/data-sharing-policy.pdf</a> which expects that research data generated as a result of BBSRC support will be made available with as few restrictions as possible in a timely and responsible manner to the scientific community for subsequent research. In addition, the BBSRC, EPSRC and the Network are subject to the Freedom of Information Act. We will therefore work with you to ensure that we can deliver what is required of us whilst protecting the confidential nature of your information.

## 2. Behaviour as an Algae-UK Network member

You do not have permission to use members contact details to send unsolicited emails for the purpose of direct marketing.

Website content will be subject to copyright. The Network owns all Intellectual property rights contained in works which are created by us or on our behalf. You will not modify the paper or digital copies of any materials you have printed off or downloaded and you must not use any illustrations, photographs or graphics separately from any accompanying text. You will acknowledge the source of any material downloaded or printed from the Network website.

Materials will be made available on the website in accordance with BBSRC's data sharing policy statement <a href="https://bbsrc.ukri.org/documents/data-sharing-policy-pdf/">https://bbsrc.ukri.org/documents/data-sharing-policy-pdf/</a> and knowledge exchange management policy <a href="https://bbsrc.ukri.org/documents/knowledge-exchange-commercialisation-policy-pdf/">https://bbsrc.ukri.org/documents/knowledge-exchange-commercialisation-policy-pdf/</a>.

As a Network we wish to promote an open and supportive environment for our members to engage with other members, therefore, as a Network member we ask that you respect other Network members and the information that they share. Please treat the information shared in Algae-UK events and activities as confidential, unless it is already legitimately in the public domain or you have express permission from the authors of that information to share it further. For those of you sharing information - while reasonable efforts are made to keep information confidential, the Network cannot take responsibility and accordingly disclaims responsibility for individual member's actions.

The Network will be organising a range of different events, some of which will be open training workshops, others will be project dissemination meetings or funding sandpits where sensitive information may be shared to varying degrees. The Network will inform members ahead of each event whether it is an open or closed meeting. Please – only share information you are comfortable sharing.

Any interactions and meetings between Network members outside of these events are the responsibility of those participants and as such they must take responsibility for the arrangements under which they share information and interact. Please contact your legal advisors, contracts or technology transfer/ knowledge exchange departments for further advice.

Any inappropriate behaviour – eg unsolicited emails for the purpose of direct marketing, not keeping information confidential etc – may result in your Network membership being revoked.

## 3. IP and contractual arrangements

The Network will run a series of funding opportunities through its Proof of Concept (PoC) and Business Interaction Voucher (BIV) scheme. It is the responsibility of participants to ensure they have the appropriate agreements in place with their project partners and collaborators, including suitable IP and data sharing arrangements. There is plenty of advice and information available on what is appropriate – see the links below – and we would also suggest talking to your legal advisors, contracts or technology transfer/ knowledge exchange departments. PoC and BIV funds will not be released until applicants confirm in writing to the Network Manager that appropriate agreements have been put in place. Also, awards under the PoC and BIV schemes will be subject to certain contract terms which will be set out in the award letters, a copy of these contract terms is located on the funding pages of the website. Whilst we hold no responsibility for any funding opportunities run outside of the Algae-UK Network, we would expect our members to adopt a similar proactive approach to collaboration and IP management when applying to these opportunities.

You might find the following links to IP management and data sharing helpful:

http://www.bbsrc.ac.uk/organisation/policies/position/policy/knowledge-exchange-commercialisation.aspx

http://www.ipo.gov.uk/whyuse/research.htm

Links to contractual arrangement guides

http://www.ipo.gov.uk/lambert

http://www.desca-2020.eu/

If you have any concerns or queries please contact the Network Manager at <a href="mailto:info@algae-uk.org.uk">info@algae-uk.org.uk</a>.